

Dear Erasmus Partners,

in October 211, Constantine the Philosopher University i Nitra (Slovak Republic) established its own ESN UKF section. Section is a non-profit student voluntary organisation which was established at UKF as a branch of Erasmus Student Network for international students coming to Constantine the Philosopher University in Nitra. Section belongs under the UKF Student Parliament. Section consists of The Section Board (approx. 20 student members), which is responsible for the most important decisions of its section. Then, there are active members who manage different tasks and prepare events for international students (trips, sport and cultural events, parties, social activities, etc). Buddies, as the core part of the section, take care of international students during their study and stay, provide them pick-up service, help them to familiarize with organisation and system of study at Constantine the Philosopher University in Nitra, to integrate among other students, to translate and interpret in communication with other people, to accompany student in Nitra town and a place of his/her accommodation, help international student to manage the residence permit, insurance, health check-up, UKF student card, internet, etc.

ESN UKF organises interesting projects and events for any international students:

- Welcome Week
- Theme parties (Responsible Party, Bus Party, Slovak Night...)
- Eurodinner
- Treasure hunting
- Paintball
- SocialErasmus
- trips within Slovakia and many other actions....

Moreover, ESN UKF section is also representing UKF through various activities and on organised ESN national and international platforms each year.

This way we would like to present you our offer for a **vacant work positions for students in our ESN UKF section** which is searching for:

- I. SocialErasmus coordinator
- II. Fundraiser
- III. Webmaster.

Content of the work

- I. SocialErasmus coordinator:
 - organisation of [SocialErasmus](#) events,
 - communication with national SocialErasmus coordinato,r

- communication and cooperation with ESN section members,
 - attendance in regular section meetings,
 - informing the section about the planned actions/events,
 - communication with international students.
- II. Fundraiser:
- establishing cooperation with potential partners/sponsors,
 - obtaining benefits and discounts valid on the [ESN card](#),
 - attendance in regular section meetings,
 - informing the section about the success in obtaining benefits and discounts.
- III. Webmaster:
- running of the section website (including Facebook pages of the section),
 - managing all communication platforms of the section,
 - attendance in regular section meetings.

Positions are suitable also for international students who can come for Erasmus+ traineeship (placement) and thus cover it from the Erasmus+ budget. The approximate duration of this traineeship positions is 3-4 months anytime during the academic year 2015/2016. However, traineeship should finish at least on September 30, 2016 (or later based on your financial contract for E+ mobilities). Please, spread this offer among your students who are searching for a traineeship and give them our contact details. In case of more student applications for the same position, ESN UKF will make short selection process and inform all applying students about the results. Successful students will receive the official Letter of Acceptance from our university.

Contacts

ESN UKF

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And don't forget to visit our facebook pages and see our activities and events for students:
<https://www.facebook.com/pages/ESN-UKF-Nitra/133962646704128>
<https://www.facebook.com/people/Hoorney-Ram/100009740142881>.

International Relations Office

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