

One-year traineeship financed by a mobility programme (e.g. ERASMUS+ Placements scholarship), to support the activities of BIN@™ (*Business & Innovation Network*) especially by backing up the organization of the international event BIN@PORTO which will take place from the 2nd to the 4th November 2015. The traineeship will be divided in two stages:

- 6 months (from February to July 2015) +
- 6 months (from September 2015 to February 2016)

Tasks related to BIN@™:

- Develop contents to promote the BIN@PORTO event;
- Contact national and international partners to promote the BIN@PORTO event;
- Support administrative duties related to the logistics of the BIN@PORTO event;
- Promote the activities of the BIN@™ at LinkedIn;
- Insert data in the BIN@™ website (www.businessandinnovation.net);
- Follow up the BIN@PORTO post-event, including to carry out a participants survey and a technical report of the event

Desired applicant profile:

Graduate or final year undergraduate student in the following areas: Communication, Web Design, Digital Media and Marketing. Proficiency in English (written and spoken). Preference will be given to applicants with good command of Portuguese.